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## 5.2 Publicly available information

5.2.1 MAURITAS makes information available publicly through its website and publications. This information includes a description of:

- the status of MAURITAS;
- its activities;
- its international recognition arrangements of which it is signatory;
- its Rights and Duties and
- the means by which it obtains its financial support.

5.2.2 MAURITAS provides to all CABs i.e. potential applicants, applicants and accredited ones, the relevant documentation that enable them to understand our accreditation process. The documentation includes:

- Application forms (F series)
- Relevant Guidance documents on each accreditation scheme and fees (G series)
- Accreditation Regulations (R series)
- Rights and Obligations of CABs
- Information on procedures on lodging and handling complaints and appeals
- Information on the use of the accreditation symbol/combined mark and any other claims on accreditation

5.2.3 All the above information is also made publicly available on our website [www.mauritas.org](http://www.mauritas.org) under the following links:

[http://www.mauritas.org/accreditation\\_laboratories.php](http://www.mauritas.org/accreditation_laboratories.php)

[http://www.mauritas.org/accreditation\\_certification\\_bodies.php](http://www.mauritas.org/accreditation_certification_bodies.php)

<http://www.mauritas.org/logo.php>

[https://www.mauritas.org/files/ACCREDITATION\\_INFORMATION.pdf](https://www.mauritas.org/files/ACCREDITATION_INFORMATION.pdf)

5.2.4 MAURITAS shall also communicate cases of suspension or withdrawal of accreditation on its website.

5.2.5 In each of the situations mentioned in ‘Specific Sanctions dealing with Fraudulent Behaviour’ in MAURITAS A29, that lead to suspension or withdrawal of accreditation and after any appeal decision in accordance with MAURITAS’s appeals procedures, MAURITAS shall notify the IAF Secretariat of this decision and the reasons, where relevant in the following format:

“MAURITAS [state the action as ‘withdrew’ or ‘suspended’] accreditation of [Name of CAB] on [date] pursuant to [IAF MD 7 Clause 4.1 or Clause 4.2]”.

5.2.6 The contents of the website shall be reviewed by the Accreditation Managers once every six (6) months.

**5.2.7** Changes in our procedures and regulations are notified to our accredited CABs and they are given reasonable time frame to bring the changes required. The time frame and form of the procedures / regulations are decided after consultation, discussion and agreement at the level of the MAC. Alternatively, in specific cases, consultation, discussion and agreement can be done at the level of respective TACs.

**5.2.8** For changes in the requirements for accreditation, MAURITAS notifies its accredited CABs of the agreed transition period defined by ILAC, IAF, AFRAC, SADCA, ISO and the National Standards Body. MAURITAS will then verify implementation of same within the next visits.

**5.2.9** MAURITAS provides information on its accredited CABs through its website ([www.mauritas.org](http://www.mauritas.org)) and through press releases, and on some occasions through award ceremonies. The information on the MAURITAS website may also be retrieved from the ILAC, IAF, AFRAC and SADCA websites.

**5.2.10** ILAC, IAF, AFRAC and SADCA will be notified in case of any significant changes in MAURITAS (e.g. changes in key personnel/location).

**5.2.11** MAURITAS actively participates in the IAF CertSearch Database and ensures that information on accredited Management Systems are uploaded on the Database by Certification Bodies which have been accredited within the main scope/sub scope of IAF MLA for which MAURITAS is signatory.

#### **5.2.12 Cross References**

**5.2.12.1** MAURITAS Regulations, MAURITAS P2, [www.mauritas.org](http://www.mauritas.org) and IAF MD 28

**Appendix A: Amendment Table**

SN	Section	Amendment
Issue 1, Revision 5		
1.	5.2.7	At line 2, “and form of the procedures / regulations are” has been added after “The time frame...”