|  |  |  |
| --- | --- | --- |
| **Name of Certification Body:** |  | **Certification Body Accreditation**  **Number, where applicable:** |
| **Address of Certification Body:** |  | |

**Accreditation standard:**

Certification body for Quality Management System ISO/IEC 17021-3 & ISO/IEC 17021- 1

Certification body for Environment Management System ISO/IEC 17021-2 & ISO/IEC 17021- 1

Certification body for HACCP system ISO 22003-1 & ISO/IEC 17021-1

Certification for Information Security Management System ISO/IEC 27006-1 &ISO/IEC 17021-1

Certification for Food Safety Management System ISO 22003-1 &ISO/IEC 17021-1

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| --- | --- |
| **Document review performed by:**  ***(Name of Assessment Team)*** |  |
| **Report compiled by:**  ***(Name of Team Leader)*** |  |

**Detailed remarks to the documentation**:

|  |  |
| --- | --- |
| **Reference to ISO/IEC 17021-1 and other relevant standards** | **Remarks** |
| **5.0 General Requirements** |  |
| **5.1** **Legal and contractual matters** |  |
| **5.2** **Management of impartiality** |  |
| **5.3** **Liability and financing** |  |
| **6.0 Structural Requirements** |  |
| **6.1** **Organizational structure and top management** |  |
| **6.2** **Operational Control** |  |
| **7.0 Resource Requirements** |  |
| **7.1** **Competence of personnel** |  |
| **7.2** **Personnel involved in the certification activities** |  |
| **7.3** **Use of individual external auditors and external technical experts** |  |
| **7.4 Personnel records** |  |
| **7.5** **Outsourcing** |  |
| **8.0 Information Requirements** |  |
| **8.1** **Public information** |  |
| **8.2** **Certification documents** |  |
| **8.3** **Reference to certification and use of marks** |  |
| **8.4** **Confidentiality** |  |
| **8.5 Information exchange between a certification body and its clients** |  |
| **9** **Process requirements** |  |
| **9.1 Pre-certification activities** |  |
| **9.2 Planning audits** |  |
| **9.3** **Initial Certification** |  |
| **9.4** **Conducting audits** |  |
| **9.5 Certification decision** |  |
| **9.6** **Maintaining certification** |  |
| **9.7** **Appeals** |  |
| **9.8 Complaints** |  |
| **9.9** **Client records** |  |
| **10.** **Management system requirements for certification bodies** |  |
| **10.1 Options** |  |
| **10.2** **Option A: General management system requirements** |  |
| **10.3 Option B: Management system requirements in accordance with ISO 9001** |  |

**Other Remarks:**

**Conclusion: (shall include if any preliminary visit shall take place or any assessment as the case may be)**

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**Date Signature (Team Leader)**