TIMELINE FOR EXTENSION OF SCOPE OF ACCREDITATION FOR CERTIFICATION BODY

APPLICATION
- Submission of application for extension of scope of accreditation
- Recording of the application for extension of scope of accreditation in file

Application complete?
No
Yes

FEEDBACKS ARE GIVEN TO THE APPLICANT

RESOURCES REVIEW
- A resource review plan is prepared (Within 2 weeks from receipt of application)
- The resource review plan is finalised (Within 4 weeks from receipt of application)

ASSESSMENT OF EXTENSION OF SCOPE OF ACCREDITATION
- Assessment is planned (Within 6 months from scheduled date)
- Assessment is carried out
- Assessment team makes recommendation on the extension of scope of accreditation

REPORTING OF ASSESSMENT
- A report which includes a description of non-conformities raised is submitted to the applicant (Within one month from assessment date)

CLOSING OF NON-CONFORMITIES
- Non-conformities raised are addressed by the applicant (Within 2 months from assessment date)
- Unsatisfactory corrective actions are cleared (Within 1 more month)
- Recommendation from assessment team about closing of each non-conformity (Within 2 weeks from date of receipt of corrective actions by assessment team from MAURITAS)

DECISION ON ACCREDITATION
- The AC reviews the recommendation of the assessment team presented by the Director and makes decision on the extension of scope of accreditation

Decision of Accreditation Committee?
Negative
Positive

- MAURITAS handles the negative conclusions as per MAURITAS Procedures and reminds the applicant about the right to appeal
- Any appeals by the CB are handled as per MAURITAS Procedure

- The applicant is informed in writing about the decision of Accreditation Committee and is forwarded any relevant documents
- MS updates the respective client files