

Foreword

The MAURITIUS ACCREDITATION SERVICE (MAURITAS) is a government body established in 1998 to provide a national, unified service for the accreditation of organizations performing calibration, testing sampling or inspection and of organizations that certify products, personnel or systems, including environmental management systems. Organizations that comply with the MAURITAS requirements are granted accreditation by MAURITAS and are entitled to use the MAURITAS Accreditation logo.

About MAURITAS publications

MAURITAS publications are categorized as follows:

- R series Publications containing general policy and requirements related to MAURITAS accreditation.
- G series Publications providing guidance on MAURITAS requirements.
- A series Publications related to assessment procedures.
- Directories Classified listing of accredited organizations

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MAURITAS fees - A guide for certification bodies

1 Introduction

This Guide describes the fees payable to MAURITAS by MAURITAS applicant and accredited certification bodies.

2 References

The following document contain provisions which, through reference to this text, constitute provisions of the MAURITAS accreditation system. For dated references, subsequent amendments to, or revisions of, any of these publications do not apply. For undated MAURITAS references, the latest edition of the document referred to, applies. MAURITAS maintains a register of the current valid MAURITAS accreditation documents.

2.1 MAURITAS A9, Procedure for assessment of certification bodies.

2.2 Mauritius Accreditation Service (Certification Body Accreditation Fees) Regulations 2007.

3 Definitions

3.1 *Assessment*

Set of activities, including a visit, to ensure that an applicant or accredited certification body operates in compliance with the accreditation requirements set by MAURITAS.

3.2 *Assessor*

A person assigned by an accreditation body to perform, alone or as part of an assessment team, an assessment of a conformity assessment body.

3.3 *Expert*

A person assigned by an accreditation body to provide specific knowledge or expertise with respect to the scope of accreditation to be assessed.

3.4 *Man-day Rate*

Amount of money payable by an applicant or accredited certification body to MAURITAS for assessment or surveillance conducted by an assessor for one day's duration (a day is assumed not to exceed 8 hours).

3.5 *Programme*

An accreditation programme operated by MAURITAS, as specified in section 6.

4 Accreditation Fees

4.1 *Application fee*

4.1.1 A certification body applying for MAURITAS accreditation shall pay a non-refundable application fee of 30,000 rupees for the first accreditation programme. The application fee shall include a document review of one man-day. However, certification body shall pay an additional charges of 5,000 rupees for document review exceeding one day. The application fee for each additional programme is 25,000 rupees.

4.2 *Annual fee*

4.2.1 An accredited certification body shall be required to pay an annual fee of 25,000 rupees for a maximum of two accreditation programmes upon the grant, maintenance and extension of accreditation.

4.2.2 An accredited certification body shall be required to pay an annual fee of 75,000 rupees for more than two accreditation programmes upon the grant, maintenance and extension of accreditation.

4.3 *Assessor/Expert fee*

4.3.1 An assessor fee or expert fee of 20,000 on a man-day rate basis will be charged to the applicant or accredited certification body with MAURITAS for:

- (i) Pre-assessment
- (ii) Initial assessment/Re-assessment
- (iii) Surveillance
- (iv) Witnessing audit

4.3.2 It should be noted that the assessor fee or expert fee excludes travel and accommodation costs and traveling time. It should also be noted that all fees are in Mauritian rupees.

4.3.3 Certification bodies will be charged for the total assessor/expert man-days used for conducting the optional pre-assessment, initial assessment/re-assessment, surveillance and witnessing audit. In planning the yearly budget, certification bodies could use the average values given below:

	No. of man-days
Pre-assessment	2
Initial assessment/Re-assessment	5
Surveillance	3
Witnessing audit	2

4.3.4 It should be noted that preparation time, post visit time on reporting and checking time for non-compliance clearance actions are included in the above.

5 **Revision of fees**

5.1 MAURITAS reserves the right to review the above fees as and when necessary.

6 **Accreditation Programmes**

6.1 Quality Management System (QMS)

6.2 Environmental Management System (EMS)

6.3 Hazard Analysis and Critical Control Point System (HACCP)

6.4 Food Safety Management System (FSMS)

6.5 Information Security Management System (ISMS)

6.6 Occupational Health and Safety Management System (OHSAS)

6.7 Product Certification