TIMELINE FOR ASSESSMENT OF CERTIFICATION BODIES

**PLANNING OF ASSESSMENT/WITNESSING** *(Refer to Section 5)*
- Dates of annual assessment visits are calculated from the date of granting of accreditation
- A resource review plan is prepared *(Within 2 weeks of date of assessment)*
- Assessment/witnessing are planned *(Within 2 months prior to the visit)*

**EXECUTION OF ASSESSMENT/WITNESSING** *(Refer to Section 5)*
- Assessment/witnessing is carried out
- Assessment team makes recommendation on accreditation

**REPORTING OF ASSESSMENT** *(Refer to Section 5)*
- A report which includes a description of non-conformities raised is submitted to the accredited CB *(Within one month from assessment date)*

**CLOSING OF NON-CONFORMITIES** *(Refer to Section 8)*
- Non-conformities raised are addressed by the CB *(Within 2 weeks from assessment date for proposed CAs and 2 months from assessment date for implemented CAs)*
- New deadline for unsatisfactory corrective actions is given *(A maximum of 1 more month)*
- Recommendation from assessment team about closing of each non-conformity *(Within 2 weeks from date of receipt of implemented corrective actions by assessment team from MAURITAS)*

**DECISION ON ACCREDITATION** *(Refer to Section 9)*
- The AC reviews the recommendation of the assessment team presented by the Director and makes decision on accreditation
- The Director takes the decision when the maintenance of accreditation is not related to a re-assessment and there is no modification to the scope.

**MAURITAS handles the recommendation for partial/full suspension of accreditation as per MAURITAS Procedure**

**Decision of Accreditation Committee?**

- Positive
  - The CB is informed in writing about the decision of Accreditation Committee and is forwarded any relevant documents
  - MS updates the respective client files

- Negative
  - MAURITAS handles the negative conclusions as per MAURITAS Procedures and reminds the applicant about the right to appeal
  - Any appeals by the CB are handled as per MAURITAS Procedure