



MAURITAS G7

MAURITAS fees – A guide for certification
bodies

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Foreword

The MAURITIUS ACCREDITATION SERVICE (MAURITAS) is a governmental body established in 1998 to provide a national, unified service for the accreditation of Conformity Assessment Bodies (CABs) such as calibration/testing laboratories, certification bodies and inspection bodies. Organizations that comply with the MAURITAS requirements are granted accreditation by MAURITAS.

About MAURITAS publications

MAURITAS publications are categorized as follows:

- R series Publications containing general policy and requirements related to MAURITAS accreditation.
- G series Publications providing guidance on MAURITAS requirements.
- A series Publications related to assessment procedures.
- P series MAURITAS quality system procedures
- F series MAURITAS Forms
- Directories Classified listing of accredited organizations

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MAURITAS fees - A guide for certification bodies

1. Introduction

This Guide describes the fees payable to MAURITAS by applicant and accredited certification bodies.

2. Scope and Responsibilities

This document serves as a guidance for certification bodies in preparing their annual budget for determining the accreditation fees to be paid to MAURITAS.

3. References

The following documents contain provisions which, through reference to this text, constitute provisions of the MAURITAS accreditation system. For dated references, subsequent amendments to, or revisions of, any of these publications do not apply. For undated MAURITAS references, the latest edition of the document referred to, applies. MAURITAS maintains a register of the current valid MAURITAS accreditation documents.

3.1 MAURITAS A Series documents.

3.2 Mauritius Accreditation Service (Certification Body Accreditation Fees) Regulations 2007.

3.3 Mauritius Accreditation Service (Certification Body Accreditation Fees) (Amendment) Regulations 2013.

3.4 ISO/IEC 17000 Conformity assessment - Vocabulary and general principles

3.5 ILAC/IAF JWG A-Series FAQ 1

4. Definitions

4.1 Assessment

Set of activities, including a visit, to ensure that an applicant or accredited certification body operates in compliance with the accreditation requirements set by MAURITAS.

4.2 Assessor

A person assigned by an accreditation body to perform, alone or as part of an assessment team, an assessment of a conformity assessment body.

4.3 Technical Expert

A person assigned by an accreditation body to provide specific knowledge or expertise with respect to the scope of accreditation to be assessed. However, a technical expert can work in an area alone if an Assessor/Team Leader is available and periodically checking and communicating with the technical expert (this includes also keeping in touch via email or telephone or a mobile application).

4.4 Man-day Rate

Amount of money payable by an applicant or accredited certification body to MAURITAS for assessment conducted by an assessor for one day's duration (a day is assumed not to exceed 8 hours).

4.5 Scheme

An accreditation scheme operated by MAURITAS, as specified in section 8.

Note: Currently, the term 'scheme' is referred as 'programme' in the MAURITAS Regulations for fees.

5. Accreditation Fees

5.1 Application fee

5.1.1 A certification body applying for MAURITAS accreditation should pay a non-refundable application fee of 36,000 rupees for the first accreditation scheme. The application fee includes a document review of one man-day. However, a certification body should pay an additional charge of 6,000 rupees for document review exceeding one day. The application fee for each additional scheme is 30,000 rupees.

5.1.2 A certification body requesting a duplicate certificate of accreditation should pay an application fee of 1,000 rupees.

5.2 Annual fee

5.2.1 An accredited certification body should pay an annual fee of 30,000 rupees for a maximum of two accreditation schemes upon the grant, maintenance and extension of accreditation.

5.2.2 An accredited certification body should pay an annual fee of 90,000 rupees for more than two accreditation schemes upon the grant, maintenance and extension of accreditation.

5.3 Assessor/Technical Expert fee

5.3.1 An assessor fee or expert fee of 24,000 rupees on a man-day rate basis will be charged to the applicant or accredited certification body with MAURITAS for:

- (i) Preliminary visit
- (ii) Initial assessment/Re-assessment
- (iii) Assessment
- (iv) Witnessing audit

5.3.2 It should be noted that the assessment fee excludes travel and accommodation costs and traveling time where applicable.

5.3.3 For assessment of foreign critical locations, the certification body should bear all costs with respect to travel, accommodation, subsistence and travelling time for the assessment team.

5.3.4 Certification bodies will be charged for the total Assessor/Technical Expert man-days used for conducting the optional preliminary visit, initial assessment/re-assessment, assessment, extension of scopes and witnessing audit. In planning the yearly budget, certification bodies could use the average values given below which is based on the example of a certification body with one accreditation scheme (e.g. QMS with one critical IAF code):

| | No of days | No of assessors | No of man-days |
|----------------------------------|------------|-----------------|----------------|
| Preliminary visit | 1 | 2 | 2 |
| Initial Assessment/Re-assessment | 2 – 3 | 2 | 4 - 6 |
| Assessment | 1 – 2 | 2 | 2 – 4 |
| Extension of scope | 1 - 2 | 2 | 2 - 4 |
| Witnessing audit | 1 - 2 | 2 | 2 - 4 |

Note: Please note that the Assessment Team may consist of one or more Assessors/Technical Experts as determined by MAURITAS.

5.3.5 It should be noted that the assessment fee excludes travel and accommodation costs and traveling time, where applicable.

6 Revision of fees

6.1 MAURITAS reserves the right to review the above fees as and when necessary.

7 VAT

7.1 All fees are in Mauritian rupees and are inclusive of VAT.

8 Accreditation Schemes

- 8.1 Quality Management System (QMS)
- 8.2 Environmental Management System (EMS)
- 8.3 Hazard Analysis and Critical Control Point System (HACCP)
- 8.4 Food Safety Management System (FSMS)
- 8.5 Information Security Management System (ISMS)
- 8.6 Occupational Health and Safety Management System (OHSAS)
- 8.7 Product Certification
- 8.8 Certification of Persons

9 Related Forms

9.1 Nil